

**WASHINGTON STATE CENTER FOR
CHILDHOOD DEAFNESS & HEARING LOSS
BOARD OF TRUSTEES MEETING
April 9, 2010**

Board Members: Allie Joiner (District #1)
Pat Clothier (District #2)
Gail Pollock (District #3)
Char Parsley (District #5)
Rita Reandeau (District #6)
Ariele Belo (District #7)
Sidney Weldele-Wallace (District #8)

Absent: Nita Kamphuis (District #4)
Larry Swift (District #9)

Legal Counsel: Bonnie Terada, Legal Counsel

Director: Rick Hauan

Superintendent: Jane Mulholland

Guests: Lorana Myers, Federation representative
Heidi Redford, PSO representative
Kris Rydecki, Outreach Director
April Rounds, Human Resources Manager
Frank Gianninoto, Nutrition Services Manager

Recorder: Judy Smith

Interpreters: Roslyn Ward, Don Coates

The meeting was called to order by Pat Clothier, Board Chair, at 11:10 a.m. It was determined that a quorum was present. Guests were introduced.

Agenda – April 9, 2010

Sidney Weldele-Wallace made a motion to approve the April 9, 2010, agenda as written. Gail Pollock seconded the motion. It was voted on and approved.

Minutes from March 1, 2010, meeting

Allie Joiner made a motion to approve the March 1, 2010, minutes as written. Char Parsley seconded the motion. It was voted on and approved.

Announcements

- OSPI (Office of the Superintendent of Public Instruction) will be conducting a Special Education Routine Compliance Review on Tuesday, April 13, 2010. The Entrance Session is set for 9:30 a.m. in Clarke Hall Room 130.

Board members are welcome to join. The Exit Session will be held via K-20 video conferencing on Thursday, April 15, 2010.

- Recruitment packets will be sent to 20-25 teacher training programs throughout the United States.
- "Read 500" campaign kicked off on April 6th. Students are challenged with reading 10 books between April 6 and May 28th. The reward for achieving this goal is a field trip. The Leadership Team has also been challenged and the Superintendent extended this challenge to the Board of Trustees.

Board Budget Committee Report (Pat Clothier, Rita Reandeau - Larry Swift, (absent))

- The state budget has not yet been approved. The legislature is holding a special session which is due to end Tuesday, April 13, 2010.
- Different levels of reductions were discussed at this morning's Board Budget Committee meeting. The level of reduction will depend on how much money must be cut from the budget.
- HB 2617 – Eliminating certain boards & commissions (<http://apps.leg.wa.gov/documents/billdocs/2009-10/Pdf/Bills/Session%20Law%202010/2617-S2.SL.pdf>). This bill limits Board spending in the areas of travel, lodging, and other costs associated with holding meetings. It is important that all members of the Board review this bill as it will affect how the Board does business in the future.
- SB 6503 – Closing state agencies on certain dates (<http://apps.leg.wa.gov/documents/billdocs/2009-10/Pdf/Bills/Senate%20Passed%20Legislature/6503-S.PL.pdf>). It isn't clear yet how this will affect CDHL/WSD staff. More information will be shared when it is received.
- Small Agency Client Services (SACS) – The shared services program has moved from a Governor's Executive Order to a law. More information will be shared with the Board when it is received.
- End of the fiscal year purchases were discussed. Only purchases essential to the running of the school have been made.
 - Kudos to the Administrative staff for making the best choices for WSD's students. The staff has faced the fiscal challenges proactively and the Leadership Team is to be commended for their teamwork in making sure the needs of students were first and foremost when making decisions.

Whistleblower Program (Policy #5218) – 1st Reading

Suggestions from Bonnie Terada, Legal Counsel

- Add full definition of a "Whistleblower"
- Add that the names of individual(s) who make a whistleblower report will remain confidential at all times.
- Need a statement that says that a whistleblower report submitted in "good faith" is exempt from reprisal.
- Employees need to know if they are contacted by the State Auditor's office they are expected to comply fully. There may be a "litigation hold" put on

documents pertaining to the whistleblower report which means those documents cannot be destroyed until the "hold" is lifted.

- Bonnie Terada will send the Human Resources Manager a sample policy that addresses the issue of letters that are submitted anonymously.
- The policy will be re-submitted for a second reading at June Board meeting.

Discussion regarding letter sent to the Board regarding concerns in the Technology department

The Board Chair contacted ESD 112 regarding a possible review of the Technology department in response to a letter sent anonymously to a Board member.

- The cost for the review would be \$12,960.
- At the Board's direction changes have been made in the Technology department to address concerns.
- This topic will be continued later in the meeting to give Board members absent from the February Board meeting a chance to read the letter sent anonymously to a Board member.

Tacoma project

- CDHL is exploring the possibility of entering into an agreement with Tacoma Public Schools for a .5 FTE (full time equivalent) employee. This resource would be used to expand teacher support around the state through a partnership with WSDS (Washington Sensory Disabilities Services). This program would be specific to the use of teaching literacy in ASL.

Spokane project

- A rough draft agreement will be sent to HOPE School in Spokane to set up a pilot program similar to the one with Listen & Talk. This program could be up and running as early as fall 2010.

Announcements continued

- Academic Bowl
 - Kudos to WSD's Academic Bowl team for winning the Sportsmanship Award. A waiver for out-of-state travel will be submitted for next year's competition as it will be held at Gallaudet University in Washington, D.C.
- The future of SRVOP (Shared Reading Video Outreach Program)
 - SRVOP is a very valuable program that serves students in many rural areas where deaf and hard of hearing programs are not available.
 - Building more literacy components into the program.
 - The demographic survey sent recently to school districts will provide more information as where deaf, hard of hearing, and deaf-blind students are located throughout the state.
 - SRVOP funding is a line item on CDHL's general allocation budget.

Outreach Highlights (Kris Rydecki, Outreach Director, Donna Sorensen, Distance Learning Coordinator)

Donna Sorensen shared a PowerPoint presentation of two recent events held at WSD:

- WSD Youth Leadership Retreat: The theme of this event was "A life is like riding a bicycle".
- Read With Your Child: Over 30 children attended this outstanding evening program.

Thanks to all the staff involved in these two wonderful events!

Executive Session

The Board went into Executive Session at 2:20 p.m. for 30 minutes pursuant to RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee....". No action will be taken during this time.

The meeting reopened at 2:50 p.m. and closed for an additional 5 minutes. The meeting reopened at 2:55 p.m.

Discussion regarding letter sent to the Board regarding concerns in the Technology department continued

The Board feels \$12,960 fee for a review by ESD 112 is cost prohibitive. Since many of the issues outlined in the letter have been addressed, the Board will not be pursuing this matter further. The Board Chair will write a letter to ESD 112 indicating that due to the costs involved, CHDL will not be contracting with them to review the Technology department at this time.

The Leadership Team members are to inform staff if they have a concern they wish to discuss with the Board they should email the Board Chair and request to attend an upcoming Executive Session which is a private meeting held only with Board members.

Char Parsley moved that the Board Chair respond to the proposal from ESD 112 indicating that due to budgetary constraints their services for a review of the Technology department will not be needed at this time. Sidney Weldele-Wallace seconded the motion. It was voted on and approved.

HB 2617 – Eliminating certain boards & commissions (discussion continued from earlier in the meeting)

Discussion regarding future Board meetings:

- The Board must meet to review and finalize the report required in HB 1879.
- The Board must meet to approve the biennial budget. A Board meeting will be added during the month of July during fiscal years beginning with the 2011/2012 school year.
- Proposal for 2010/2011 school year (one meeting to be held in the Spokane area):
 - August 12 and 13, 2010
 - October 1, 2010
 - November 5, 2010
 - February 4, 2011

- April 15, 2011
- June 3, 2011
- Board Budget Committee may meet during the "off" months in a central location.
- After the 2010/2011 school year meetings would be:
 - Non-fiscal years: October, December, February, April
 - Fiscal years: Same as non-fiscal but add July
 - One meeting will be held off-site and the rest on-campus.
- To limit lodging costs it was suggested that Board meetings start meeting later in the morning.
- The Board asked the Director to prepare the necessary report outlining the plans discussed above. This report will be prepared and shared with the Board once final clarification of the bill is received.

Board Construction Committee

The Board Construction Committee will review the following projects:

- Auditorium repairs (if funding is approved by the legislature)
- Minor public works projects
- Next phase of the design project which includes the demolition of several buildings and the design of the new academic building.

Board members Sidney Weldele-Wallace and Ariele Belo volunteered to be on the committee. Pat will ask Larry Swift if he would like to continue his role on the Board Construction Committee.

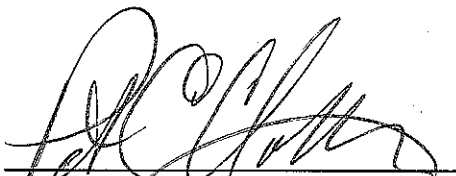
Plan for June 11, 2010, meeting

Topics for the June 11, 2010, Board meeting:

- Election of Board Chair and Vice-Chair for the 2010/2011 school year
- Finalize members of both the Board Budget Committee and Board Construction Committees.

Adjournment

Char Parsley moved to adjourn the meeting. Rita Reandeau seconded the motion. It was voted on and approved. The meeting adjourned at 4:02 p.m.



Pat Clothier, Chair
CDHL Board of Trustees

6-11-10

Date



Rick Hauah, Director
CDHL

6/11/10

Date

